



**County Administrative  
Office  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

- KUYLER CROCKER  
District One
- PETE VANDER POEL  
District Two
- AMY SHUKLIAN  
District Three
- EDDIE VALERO  
District Four
- DENNIS TOWNSEND  
District Five

**AGENDA DATE:** July 21,2020 - REVISED

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
CONTACT PERSON: Marta Rodriguez    PHONE: 636-5005				

**SUBJECT:** Approve an Agreement with the Workforce Investment Board to administer the COVID-19 Business Assistance Program

**REQUEST(S):**  
That the Board of Supervisors:

1. Approve an agreement with the Workforce Investment Board to administer the Tulare County COVID-19 Business Assistance Grant Program, in an amount not to exceed \$320,000, for the period of July 21, 2020 through December 30, 2020.
2. Authorize the Chair to sign the Agreement.
3. Establish a \$7.5 million appropriation of CARES Act Funding for the COVID-19 Business Assistance Program, and approve the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

**SUMMARY:**  
On March 11, 2020, the County Coordinator of Emergency Services proclaimed a local emergency due to the presence of Coronavirus Disease 2019 (COVID-19) within Tulare County, which was later ratified by the Board on March 17, 2020. On March 19, 2020, Governor Newsom declared a public health emergency in response to the growing pandemic, and since that time, the severity of the local emergency has increased daily, with additional reported cases of COVID-19 infections and related deaths in California, the U.S., and throughout the world.

With the COVID-19 emergency, many small businesses nationwide are experiencing economic hardship as a direct result of the public health measures taken to minimize the public's exposure to the virus. These measures, some of

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which are government-mandated, are being implemented nationwide and include the closures of restaurants, bars, gyms, and personal care services such as nail and hair salons. In addition, based on the advice of public health officials, other measures, such as keeping a safe distance from others or even stay-at-home orders, are being implemented, resulting in a dramatic decrease in economic activity as the public avoids commercial centers, retail stores, and other businesses.

On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) was signed into law. Funding is designated for emergency assistance and health care response for individuals, families, and businesses affected by the coronavirus pandemic. Tulare County is eligible to receive \$48.9 million in CARES Act funding. On July 14, 2020, the Board approved the Tulare County Funding Plan, which earmarks \$5.5 million for support to small businesses impacted by the COVID-19 pandemic. The Board also authorized the use of an additional \$2.5 million from the Plan's contingency to fund small business support, should the demand exist.

The County intends to provide this support to small business in the form of grants, administered by the Workforce Investment Board (WIB). The proposed agreement will ensure that the program is administered in compliance with the CARES Act funding and County guidelines for eligibility, selection, disbursement, and reporting.

**FISCAL IMPACT/FINANCING:**

The proposed agreement amount, not to exceed \$320,000, will cover the cost of developing an online application portal, reviewing and verifying grant applications, selecting successful applicants from each County Supervisorial District, and sample testing reported expenditures.

The County Auditor will be responsible for the disbursement of grant funding to individual recipients, and the designated \$7.5 million in CARES Act funding will be recorded, per the attached AUD 308, as an expense in Special Revenue Fund 009.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's strategic plan includes the Safety and Security Initiative to provide for the safety and security of the public. This agreement supports the County's efforts to mitigate the impacts of the COVID-19 pandemic on local businesses.

**ADMINISTRATIVE SIGN-OFF:**



\_\_\_\_\_  
Jason Britt  
County Administrative Officer

cc: County Administrative Office

Attachment(s) Agreement with WIB

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AUD 308

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN THE )  
AGREEMENT WITH THE WORKFORCE ) Resolution No. \_\_\_\_\_  
INVESTMENT BOARD TO ADMINISTER ) Agreement No. \_\_\_\_\_  
COVID-19 BUSINESS ASSISTANCE )  
PROGRAM )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

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